



SEBASTIAN

Job Title: Construction Foreman
Department: Construction
Reports To: Project Manager
FLSA Status: Non-exempt, Hourly

Our core purpose to provide people with a great place to work and the opportunity to prosper, serving their communities, their company and their customers.

Core Ideology:

These are the essential and enduring principles of our company. Our core values are:

Opportunity to prosper *Responsibility* to get things done
Service that exceeds expectations *Respect* for customers, colleagues and community
Loyalty without entitlement

Job Description:

Plan and install assigned projects on budget, on schedule, and in strict conformance with the contract documents. The Construction Foreman reports to the Project Manager.

Job Duties and Responsibilities:

- Supervise subcontractors, journeymen, apprentices, and material handlers
- Assess job priorities and assign employees to appropriate tasks
- Oversee the work of others and ensure accuracy of their work
- Install, maintain, and remove materials related to project
- Maintain good working relationships with customers
- Manage field related safety protocols per company policy
- Collaborate with Project Manager to create and accept final project budget
- Track budget to actual with Project Manager weekly
- Complete regular reports and paperwork

- Report # (1) Meaningful Daily Reports
- (2) Four Week Look Ahead Schedule
- (3) Maintain As Built Plans daily
- (4) Labor Tracking Report
- (5) Purchase Order and Material Tracking
- (6) Job Safety Report

Job Requirements:

- Minimum of five years construction or equivalent experience
- Must have a valid California driver license and favorable DMV record
- Must have a high School diploma or equivalent
- Must have knowledge of electrical theory and code requirements
- Willing to travel and work occasional overtime/ weekend hours
- Willing to work both private and prevailing wage projects
- Ability to work well with others

- Must comply with all company policies and safety procedures
- Knowledge of arithmetic, algebra, geometry, and their applications
- Ability to communicate effectively with others written and verbally
- Demonstrate active listening skills
- Must have good time management and the ability to meet deadlines
- Adapts to changing conditions
- Admits and learns from mistakes
- Ability to problem solve and exercise good judgement
- Must demonstrate professional attitude
- Technical and practical skills
- Must actively participate in a team environment and practice “Corporate and Spirit of 46 values”
- OSHA 10 certification required
- OSHA 30 certification preferred
- Class A license preferred

Physical Requirements:

- Must be able to climb, sit, bend, stoop, stand, or walk for extended periods
- Must be able to lift heavy and awkward loads
- Ability to work in extreme weather and temperature conditions
- Must be able to lift 50 pounds
- Must be able to distinguish between different colors
- Must be comfortable working in tight spaces